

ERM License Record Fields

Note: Resource title and Resource URL are system provided, based on information in the Resource record

Fixed Fields

Ariel permitted (mandatory)

Information to be included in regular, standardized report for ILL departments

Yes

No

Unknown

None

Silent

Auto renew (mandatory)

Will this be automatically renewed by the supplier unless we indicate that we want to cancel?

Yes

No

Unknown

Backfile owned (mandatory)

What do we know about any available backfile?

Unknown

Purchased

Not purchased

Included in subscription

Open access backfile

Breach cure period (mandatory) (numeric)

Once a breach has been reported to UB by the publisher/provider, how long we have to fix the problem before access will be terminated

Numeric (number of days) or 999 (unknown/silent)

Concurrent users (mandatory) (numeric)

If we purchase a specific number of seats or concurrent users, that number is included in this field.

Numeric (number of concurrent users)

999 represents unlimited

0 if unknown

Confidentiality (mandatory)

Does the license require confidentiality in regard to any specific terms?

None

Price only

All confidential

Silent

Unknown

Contract end date (optional)

Date when a negotiated contract ends, if there is a contract; different than subscription end date

Date field

Contract start date (optional)

Date when a negotiated contracts begins, if there is a contract; different than subscription end date

Date field

Coursepacks permitted (mandatory)

Information to be included in regular, standardized report for access services regarding whether contents can be used for coursepacks

Yes

No

Unknown

Silent

Disability compliance (mandatory)

We are not sure whether/how this field might prove useful—it is a field in the III ERM template that we elected to retain

Yes

No

Unknown

Silent

E-Reserves permitted (mandatory)

Information to be included in regular, standardized reports for access services

Yes

No

Unknown

Silent

ILL print permitted (mandatory)

Information to be included in regular, standardized report for ILL departments

Yes

No

Unknown

Silent

Indemnification (mandatory)

Potential need for protection against damage law suits

None

Subscription cost only

Mutual

Silent

Unknown

Licensor (who indemnifies us)

Law and venue (mandatory)

What venue a law suit would be tried in

None

Other venue

New York

Silent

Unknown

License scope (mandatory)

Do we have UB-wide access? If not, the "other site definition" needs to be stated in the Site Definition Note in the variable field

Site

Other-site definition

License status (mandatory)

The current status of the license

Active

None

Renegotiated

Expired

Unknown

License type (mandatory)

Negotiated

Passive agree

Click-through

None

Unknown

Licensee sign date (optional)

Date a license, if any, signed by UB

Date field

Licensor sign date (optional)

Date a license, if any, signed by content owner

Date field

Perpetual access (mandatory)

If UB were to cancel in the future, would the University still have perpetual access to the resource for the period subscribed

Yes

No

Unknown

To be negotiated

Warranty (mandatory)

We are not sure whether/how this field might prove useful—it is a field in the III ERM template that we elected to retain; warranties tend to cover issues such as errors in the content and that the publisher or provider has the rights to the content

Yes

No

Silent

Unknown

Variable Fields

Archives notes (optional) (free text)

Information regarding the availability of archives, eg separate purchase, additional cost, etc.

Authentication method (mandatory) (multivalued field)

IP

Password

Open

On resource record as Access Method; in III—kept?

Authorized users (mandatory) (multivalued field)

Who the license authorizes to use

Usually: faculty; staff; students; walk-ins

Embargo (optional) (free text)

If it is known that there is an embargo period for the resource, the number of days (weeks, etc.) in the embargo period

FTE definition/number (optional) (free text)

FTE figure given to the vendor to calculate the cost; specify definition if unusual (eg Life sciences FTEs)

License notes (optional) (free text)

Any notes need to add that are not included elsewhere in this record

Licensee (mandatory) (multivalue field)

Who signs the license

UB

NERL

UB-Law

HUBNET

SUNYConnect

WNYLRC

Licensor (mandatory)

Full organization name as shown in Contact record

Notice requirement (optional) (free text)

Advance notice required prior to cancellation or other changes to renewal

Site definition notes (optional) (free text)

Use when License Scope in fixed field is “Other-site definition” – eg does the site definition include Roswell; single campus; specific buildings; specific terminals; specific user population, etc.

Terms of use notes (optional) (free text)

Notes not covered elsewhere

Tickler (mandatory as needed) (form to fill in)

Action dates and related notes regarding actions EPMD needs to take; for example: “10/1/05 Ask provider for updated terms & conditions”

Tickler log (system generated)

System generated from Tickler file

UB license URL (Mandatory) (free text)

When CTS begins to scan license agreement, the URL for the signed agreement; if there is no local scanned license, URL for basic public license