SECTION I

I.1 Achievement of 2007-08 Objectives

I.1.1 Continue the integration of the two departments into one, streamlined department.

Regularly scheduled, full departmental meetings and shared projects throughout the year have enhanced the integration of the units. Management Team meetings are also held on a weekly basis. Because of the nature of the work performed by the individual Librarians in CAM, there is a good representation of initiatives, activities and day-to-day Library operations of all kinds, across the Library able to be shared at these meetings. And that keeps us all better informed.

Space reallocation for the department has been an issue to contend with this last year. The HVAC renovation project stalled attempts to realign space usage, as Library personnel were relocated to the Ground Floor during the remodel. Later, the Staff Lounge renovation once again impacted the work space on the Ground Floor. While the permanent space reallocation has not yet occurred, we did consolidate the physical space used by some of the CAM staff when we moved other Library staff in and out of the area.

Related to being more integrated with each other and the rest of the Library, department members participated in several library-wide endeavors, including: participating in discussion groups on how to implement sections of the strategic plan; assisting with hosting
the ER&L conference; providing reference service at the Information Services desk, and helping with classroom instruction

I.1.2 Implement new procedures and train appropriate staff in Acquisitions Unit to order EBooks from Collection Manager once the decision has been made on which format to order (ECHO or EBL, or both).

Although we are still awaiting Collection Development’s decision on this objective (ECHO or EBL or both), we have moved forward with refining our EDI ordering processes, including those for e-books. Related to book ordering, as a result of budget considerations, we implemented new ordering and payment plans for books this year. A new deposit account is in place and orders are electronically deducted from it instead of payments applied for each invoice.

I.1.3 Begin the process of implementing Verde, a new electronic resources management system, including training appropriate personnel on using Verde and integrating it into our current Collection Management systems.

Several department members undertook Ex Libris’ Verde training in September 2007 and the Electronic Resources Coordinator began working on an implementation plan for Verde. Data entry is currently underway and more formal training for others in the Library, such as the Collection Development Department, will begin in the Fall of 2008.

The Electronic Resources Unit undertook and completed a license scanning and interpretation project, in which all of the Library’s license agreements for electronic resources were digitized and processed through OCR software. We also went through each license and interpreted its terms according to DLF ERMI standards for ILL, coursepack, and e-reserve rights, in anticipation of loading this information into Verde.
I.1.4 Continue the implementation of MetaLib, a new federated search tool, into the Library’s suite of offerings to its users including training appropriate personnel on using MetaLib and helping Library personnel to understand the implications of its use on all of the electronic holdings of the Library.

MetaLib is in the “Beta” stage at Georgia Tech. Quicksets, and Categories have been completed and the MetaLib Team is currently working with the Subject Specialists to fine-tune their respective areas. Although the inability to mesh our proxy authorization with MetaLib’s (and GALILEO’s) has stalled part of the functionality of the product, the project is moving forward without this feature. As the proxy issue is resolved, the Subject Specialists should be able to more readily use MetaLib to deploy it to the users.

Currently the Database of Databases functionality is fully represented in MetaLib and that part of this project will be deployed as soon as Collection Development finishes their portion of the work.

I.1.5 Hire for the vacant Library Associate I position.

Lynn Fenster was hired in October 2007 in the Electronic Resources Unit. She was trained quickly on SFX, Voyager, and general e-resource procedures. In addition, she has been working on data-entry for Verde, the new ERM and has been active in the LibShare project, entering materials into the wiki.

I.1.6 Explore the opportunity of training on various software & Voyager, including using a departmental Wiki to facilitate its implementation. Make sure all personnel in all areas of Collection Acquisition and Management are familiar with all issues in the newly formed department and that they receive training, if necessary to complete their tasks.

The staff in the Periodicals Unit created an internal wiki. The goal was to foster active collaboration among the staff of CAM Department. With its implementation, the wiki has introduced staff to a new technology and exposed them to new methods of sharing
information. When the Library released their LibShare program, the CAM Wiki was one of the test sites rolled into LibShare. All of this was handled by staff within the Department.

We planned, developed, and implemented new processing and posting procedures for the binding invoices. They are now entered into Endeavor, which will result in faster retrieval of any needed information regarding budgetary matters (e.g., available balance, amount of money YTD, etc.). Procedures and training resources have also been added to Libshare.

I.2 Other accomplishments

I.2.1 We have re-engineered the process for cataloging Georgia Tech theses and dissertations and sponsored research reports trying to accommodate the need to have LC subject headings and authority control in the SMARTech records. Electronic theses and dissertations were selected as the test case, and the enhancements are progressing. The additional need to automate the process of converting the records to MARC, uploading them into OCLC’s Worldcat, then bulk loading them into Voyager is still in process with the conversion and uploading to OCLC having been done for one batch of records. We are waiting for OCLC to process the records appropriately before they will be available for us to download into GIL. Once the entire cycle has been completed, hopefully only minor tweaking will be needed as this method becomes routine. Sponsored research should follow in the same path.

I.2.2 We added 80,925 items to the collection last year. Hard copy was slightly up. Internet resources were down since few large back files were added this year. Microforms were also down with the cancellation of our government sponsored research reports subscriptions.
I.2.3 Almost 1300 holdings records were relinked in the catalog (a remnant of SIRSI to Voyager conversion problems). A great deal of other database maintenance was also performed, such as approximately 7,500 bibliographic records being updated via authority control.

I.2.4 Preliminary work has been provided on ways to customize VuFind for a better user experience of our catalog. VuFind has the potential to reinvent the method of discovery of our materials for the Georgia Tech user and when merged with MetaLib’s xserver product, could provide a one box search solution for the Library.

I.2.5 Procedures for purchasing monographic material changed noticeably this year as monograph purchases were paid primarily by crediting costs against a deposit account with Blackwell. This trend is likely to expand over the coming year as virtually all of the money allocated for books is deposited in the same account at Blackwell.

I.2.6 Due to a tighter budget and inflationary costs, the amount of money spent on monographs this past year was 21.5% lower than during the last fiscal year. The number of monographs purchased with this money was 13.3% lower than last year’s total.

I.2.7 Arranged for an author visit and book signing by Prof. Mark Bauerlein, who talked about his new book “The Dumbest Generation: How the Digital Age Stupifies Young Americans and Jeopardizes Our Future.”

I.2.8 Tom Fisher co-submitted (with Charlie Bennett, of Circulation) a suggestion for a Beck Grant to purchase dvds for the library’s collection. They received $24,000 to implement the project. They have presently spent $11,169 of the grant to purchase 696 video titles for the collection.

I.2.9 In conjunction with Georgia Tech’s Information Services Department, we instructed intern students from Georgia Perimeter College’s Library & Information
Science Technology Program in an overview of the periodicals unit workflow. We included the following duties:

Processing print periodicals, receipt and check-in of periodicals issues, shelf maintenance and shelving of current periodicals and newspapers, claiming of non-received periodicals, selecting and ordering periodicals.

The overview was meant to provide the intern students with some basic practical knowledge about serials and the overall workflow of the department.

1.2.10 We planned, developed, and implemented new processing and posting procedures for the binding invoices. They are now entered into Endeavor, which will result in faster retrieval of any needed information regarding budgetary matters (e.g., available balance, amount of money YTD, etc.).

1.2.11 The Electronic Resources Unit took the lead on working with MetaLib, the library’s new metasearching tool, and completed the initial resource configuration for all metasearchable electronic resources.

1.2.12 The Electronic Resources Unit successfully negotiated license agreements for many new e-resources, including Taylor & Francis journals, which enabled us to move all of these titles to online-only.

1.2.13 We coded over 2,600 serials titles in the MARC Format for Holdings standard both in our own catalog and in the GOLD database during the past year. We made a special effort to fast track those titles that misleading say “current subscription” in our holdings. Titles were identified and confirmed with acquisitions (and archives for Georgia Tech publications) which titles were in fact not current. A substantial number of them have been coded. While the project is not yet complete, enough of them have been done that there is a noticeable reduction in error reports coming from interlibrary loan. Unfortunately, no automated method has been discovered to handle this project in batch. Hiring a
student assistant for part of the year greatly increased the number that could be done manually.

I.3 Objectives for 2008-2009

I.3.1 Continue to work with Systems and others to develop VuFind, including exploring integrating it with MetaLib. Also, provide guidance on customizations for VuFind. Particularly focus on merged records for both format and title changes as well as special collections such as motion pictures.

I.3.2 Work with Systems and Collection Development to fully implement MetaLib and begin the xserver implementation when ready. Resolve proxy and other usages issues.

I.3.3 Continue to work on Verde implementation, including loading license agreements and entering metadata for a large portion of our electronic resources and providing training for additional personnel.

I.3.4 Implement new procedures and train appropriate staff in Acquisitions Unit to order EBooks from Collection Manager once the decision has been made on which format to order (ECHO or EBL, or both).

I.3.5 Begin using the batch uploading/downloading service to streamline processing of Georgia Tech sponsored research and theses and dissertations, as soon as OCLC completes its set up for Georgia Tech.

I.3.6 Consider a means of providing links to Georgia Tech authored technical reports which are available full-text through the Defense Technical Information Center and NASA websites.
I.3.7 Plan how to most efficiently update catalog holdings and other procedural matters when some of the collection is moved to remote storage.

SECTION II

II.1 Professional Accomplishments / Memberships / Committees

Jeff Carrico

Presentation, along with Tyler Walters, “Transforming Into Effective Electronic Resource Management Organization” at the E R and L Conference in Atlanta, GA in March of 2008

“Federated Searching” Roundtable Discussion Chair at the E R and L Conference in Atlanta, GA in March of 2008.

Project Director of Georgia Tech’s GALILEO Metalib Project, 2007-

Member of Information Resources Council 2005-

Member of Library Faculty Organization 2005-

Member Georgia Tech Library VuFind Committee, 2008-
Member of Electronic Products Integration Committee—EPIC 2005-
Member of Electronic Resource Management working group 2006-
Member of E-books working group (ad hoc) 2006-
Member Georgia Tech Library VuFind Committee, 2008-
Member of GALILEO Metalib Pilot Project, User Interface Team (2006-2008)
Member American Libraries Association, ALCTS Division
Member Georgia Libraries Association
Past Chair ALCTS AS Section Technology Committee

Completed MetaLib Training May 2007
Completed Verde Training September 2007

Attended ALA Annual - June 2007
Attended Solinet Class “New Age of Discovery” Decatur, GA July 2007
Attended GA COMO October - 2007
Attended Charleston Conference - Nov. 2007
Attended ALA MidWinter Philadelphia Jan 2008
Attended EDUCAUSE webcast on copyright February 2008
Attended Voyager Update webinar March 2008
Attended the GOLD/GALILEO Users Group meeting in Athens in 2007
Attended ER&L Conference in Atlanta in March 2008
Attended GIL Users Group meeting Fort Valley State in 2008
Collection Acquisitions and Management

Attended ALA Annual June 2008

Rubye Cross

Member of ALA
Member of GLA
Member of NASIG

ALA ULS Membership Committee (ACRL)

Member of GLA Membership Committee

Secretary of Technical Service Special Interest Group (GLA)

Member of Information Resources Council

Member of Library Faculty Member at Large

Member of NASIG Conference Program Planning Committee

Member of the NASIG Mentoring Program

Member of the Professional Activities Committee

Attended Georgia Gold Meeting, Athens, GA

Attended GLA Midwinter Meeting at Clayton State University

Attended E, R & L Conference, Georgia Tech

Attended EndUser Annual Meeting, Chicago, IL

Attended ALA Midwinter Meeting, Philadelphia, PA
Collection Acquisitions and Management

Attended NASIG Annual Meeting, Phoenix, AZ

Attended ALA Annual Conference, Anaheim, CA

Tom Fisher

Member of ALA

Chair, ACRL ULS Membership Committee, 2007-2008

Member Information Resources Council, 2001-

Member E-Book Working Group, 2006-

Attended Solinet Class “New Age of Discovery” July 2007, Decatur, GA

Attended Georgia Gold Meeting, July 2007, Athens, GA

Attended Charleston Acquisitions Conference, November, 2007, Charleston, SC

Attended ALA Midwinter Conference, January 2008, Philadelphia, PA

Attended E, R & L Conference, March 2008, Georgia Tech

Attended ALA Annual Meeting, June, 2008, Anaheim, CA

Mary-Frances Panettiere
Member Special Libraries Association, 1998-
    Treasurer, Information Technology Division, 2004-
    Member, Information Technology Division, 2002-
    Member, Engineering Division, 1988-
Member Georgia Institute of Technology, Student Activities Committee, 2005-
Member Georgia Tech Library, Technical Reports Working Group, 2005-
Member Georgia Tech Library, EPIC Committee, 2006-
Member Georgia Tech Library, Strategic Planning Working Group, 2007-
Member Georgia Tech Library VuFind Committee, 2008-

Attended the GOLD/GALILEO users group meeting in Athens in 2007
Attended SLA Leadership Summit in Louisville in 2008
Attended ER&L Conference in Atlanta in 2008
Attended the GIL Users Group meeting in Fort Valley State in 2008
Attended SLA Annual Conference in Seattle in 2008

Patty Phipps

Member American Libraries Association, 1999-
Committee member, GODORT Cataloging Committee, 2007-2009
Member, ACRL, 2004-
Member, GODORT, 2006-

Member Special Libraries Association, 2001-

Secretary, Georgia Chapter, 2005-2007

Bulletin editor, Information Technology Division, 2006-2007

Member, Information Technology Division--Technical Services Section, 2003-

Member Georgia Library Association, 2004-

Chair, Technical Services Interest Group, 2007

Recorder of minutes, Library Council, 2003-

Member Georgia Tech Library, Library Disaster Recovery Team, 2003-

Attended ASERL/SOLINET New Age of Discovery conference, 2007

Attended GOLD/GALILEO annual users group conference, 2007

Attended Introduction to the Authority File screencast, 2007

Attended GaCOMO annual conference, 2007

Attended Future of Bibliographic Control webcast, 2007

Attended Georgia Depository Libraries annual meeting, 2007

Attended ALA Midwinter conference, 2008

Attended GLA Midwinter meeting, 2008

Attended ER&L conference, 2008

Attended SOLINET Annual Membership Meeting (SAMM), 2008

Attended Professional Development Plus certificate program workshops (3), 2008

Attended ALA annual conference, 2008
Elizabeth Winter

Presented (invited plenary session) at Academic Library 2.0 seminar, Milan, Italy (October 2007)


Led roundtable discussion at Electronic Resources & Libraries (March 2008)

Presented at International Coalition of Library Consortia (ICOLC) Spring 2008 Meeting (April 2008)

Member of ALA (2003-)
Member of GLA (2004-)
Member of Information Resources Council (2006-)
Member of Library Faculty Organization (2006-)
Member of Web Steering Committee (2006-)
Member of Professional Activities Committee (2006-2007)
Member of Electronic Products Integration Committee—EPIC (2006-)
Head of Electronic Resource Management working group (ad hoc) (2006-)

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Member of E-books working group (ad hoc) (2006-)

Member, Committee on Appointment, Promotion, and Cumulative Review (2007-2008)

Member, search committee for Electronic Collections Coordinator (2007-2008)

Member, Strategic Planning, Collections working group (2007)

Member, Learning 2.0 working group (ad hoc) (2007-)

Peer reviewer for Journal of Electronic Resource Librarianship (2008-)

Chair of Program Planning Committee of Electronic Resources & Libraries Conference (2006-)

Secretary/Treasurer of Technical Services Interest Group of Georgia Library Association (2006-2007)

Team Lead of GALILEO Metalib Pilot Project, Resource Configuration Team (2006-2008)

Member of Transfer Project Main Committee, UK Serials Group (2006-)

Member, Florida State University College of Information Alumni Association Board (2004-)

Completed MetaLib Training (May 2007)

Completed Verde Training (September 2007)

Attended Microsoft Access 2003, Level I two-day course through Georgia Tech’s Office of Organizational Development (May 2008)

Attended GA COMO (October 2007)

Attended Charleston Conference (Nov. 2007)

Attended EDUCAUSE webcast on copyright (February 2008)

Attended Voyager Update webinar (March 2008)

Attended ALA Annual (June 2008)