The Collection Development Department provides leadership for the development, management and evaluation of library resources in all formats. Responsibilities include:

- Overall management of the Library's $5.7 million dollar materials budget;
- Coordination and support for the selection activities of the 15 subject librarians;
- Chairing the Information Resources Council;
- Development of comprehensive collection development policies;
- Vendor relations, negotiations and training; and
- Analysis and assessment of library collections.

Collection Development Department staff includes two librarians, Nancy Simons, Head and Guy Leach, Electronic Collections Coordinator and one career staff, Matt Frizzell.

- Bonnie Tijerina, Electronic Resources Coordinator for Collection Development resigned in November 2007
- Guy Leach, Electronic Collections Coordinator was hired to replace her and began work April 1, 2008.

I. ACHIEVEMENT OF COLLECTION DEVELOPMENT DEPARTMENT GOALS

The Collection Development Department realigned our 2007/2008 goals to support the Library’s new strategic plan.

A. Strategically allocate and manage the Library’s Materials Budget to meet the information needs of the Georgia Tech Community

Conduct a Serials Review in anticipation of the need to cancel journal subscriptions if budget increases are not sufficient to cover inflation.
• Considerable time was spent planning for another Serial Review project however in the end it was decided that we could use the data gathered during the 2006 Serial Review to identify resources to cancel if necessary.

B. **Review, analyze and assess library collections.**

Build a local 'Journal Value Project' database by compiling the various data sets gathered during the 2006 Serial Review project and working with Systems Department staff to provide library-wide web access.

• Initially, Bonnie Tijerina managed this project and progress ceased with her departure.
• After Bonnie’s departure, Matt and I worked to complete gathering and organizing the data. Matt worked with Mohsen and made significant progress on organizing the data into a database. The next steps will be to continue working with Mohsen to design reports, develop a public interface and make this database available to library staff.

C. **Aggressively move Library collections to digital format.**

Purchase reference materials in electronic format whenever possible

Due to the tight materials budget for FY 2008, we were able to move only a few reference resources to electronic format. Below is a list of these resources.

• Mental Measurements Yearbook
• Value Line Research Center
• Who's Who on the Web

• Expand access to electronic texts (collections and individual titles)

Again, budget constraints limited our ability to add new electronic resources. Below is a list of new electronic resources added in 2008.

• Annual Reviews Complete Collection
• MIT CogNet
• MRS (Materials Research Society) Online Proceedings Library
• Project Euclid
• RLIM Abstracts of Music Literature (1 simultaneous user)

• An e-book taskforce was formed to review options for purchasing e-books. The taskforce recommended that we offer subject librarians the option to purchase e-books on a title by title via Blackwell Collection Manager. We plan to implement this recommendation for FY 2009.

• Identify and purchase electronic content currently or previously collected in print or microform format

Print back file purchases historically funded with year end salary savings.

• Annual Reviews Complete Collection back file
• Applied Science and Technology and Business Periodicals Index Retrospective back file collection
• Literary Criticism Archives (Contemporary Literary Criticism; Twentieth Century Literary Criticism; Short Story Criticism)
• Referex E-book Collection Updates (Expansion and 2007 supplement)

• Microform to electronic

• LexisNexis American Statistics Digital Collection (microform to electronic)
D. **Create collection development strategies to guide and prioritize collection decisions.**

Write a general Collection Development Policy
- No progress - objective deferred to FY 2009

E. **Regularly communicate the Library's collection initiatives and decisions.**

Educate faculty on journal pricing and the effects on library budgets through the Serials Review.
- No Serial Review project. See I.A above for details.
- Continue with improvements and updates to the Collection Development Portal
  - Bonnie continued to update the Collection Development Portal located on the library's intranet.
  - Bonnie also served as a member of a team working to implement LibShare, the new library content management software.

F. **Manage electronic resources more effectively**

Attend training and assist in implementing Verde, an ERM system.
- Bonnie and Nancy attended a two day Verde training session at Emory University.

II. OTHER MAJOR ACCOMPLISHMENTS

A. **Scholarly Communication Initiatives**

Bonnie Tijerina and Julie Speer requested that each subject librarians complete a Department Assessment Tool for one of their subject areas. This project is a direct result of their attendance at the ACRL/ARL/SPARC Institute on Scholarly Communication in December 2006. With Bonnie's departure, Julie continues leading this project.

A taskforce was formed to research the SCOAP3 proposal and to determine the amount of funds to commit. A recommendation from this taskforce is expected during FY 2009.

B. **Search for new Electronic Resources Coordinator for Collection Development**
A search committee was formed in November 2007 to conduct a national search to identify candidates for Bonnie's replacement. Four candidates were interviewed and Guy Leach began work on April 1, 2008. To avoid confusion with the Electronic Resources Coordinator for Acquisitions position, it was decided to change the position title to Electronic Collections Coordinator.

C. MetaLib

Jeff Carrico chairs a committee to implement MetaLib at Georgia Tech. One component of this product is the ability to produce the list of databases. The Collection Development department is responsible for maintaining the Library's list of databases and it is our goal to move this list from our current system to MetaLib. Guy has worked to enter all database resources into MetaLib. He has also worked to cleanup the database list, eliminating duplicates and making certain that all relevant databases are included. While both lists will be maintained for the short term, it is hoped that our home grown list will cease to exist and MetaLib will be the list of record.

D. Considered File

Matt continues to update the Considered File, a database containing resources requested by faculty, students and librarians. To make these lists available to the subject librarians, the lists were exported from Access into Excel, organized by fund codes and linked from the Collection Development Portal.

E. Abstract and Index List

In support of the Collection Relocation project, the Collection Development Department coordinated the review of a Voyager generated list of abstracts and indexes that were to be moved to remote storage. Subject librarians were asked to review titles in their subject areas to determine if they could be moved to remote storage. This review was completed and the final list with decisions is available on the Collection Development Portal.

F. Richard Meyer Science Fiction Collection
COLLECTION DEVELOPMENT

Matt Frizzell coordinated the purchase of circulating copies of classic science fiction books as a gift from library employees and retirees to honor Richard Meyer on his retirement. Twenty-six books were purchased with the donated funds.

G. Other

Members of the Collection Development Department contribute on average 8-10 hours per week at the Information Services Desk and volunteer for other activities including FASET and the RATS Celebration. The Department also helped support the ER&L Conference held at the GT Conference Center in March 2008.

H. Professional Activities

Campus and National Committees

- Georgia Tech Faculty Student Activities Committee - Nancy Simons
- Dean of Libraries Five Year Review Committee - Nancy Simons
- Dean of Libraries Search Committee - Nancy Simons
- SciFinder Scholar Academic Advisory Committee - Nancy Simons
- General Faculty Assembly - Bonnie Tijerina
- ALA, ALCTS, CMDS, Collection Assessment Committee (chair) - Bonnie Tijerina
- ALA, ACRL, Effective Practices Committee (chair) - Bonnie Tijerina

Conference Participation

- Charleston Conference, Charleston, SC - Nancy Simons
- ER&L Conference, Atlanta, GA - Nancy Simons and Matt Frizzell
- SLA Annual Meeting, Seattle, WA - Nancy Simons

Professional Development

- Matt Frizzell is currently pursuing his MLS degree via the Florida State Distance Program.

III. COLLECTION DEVELOPMENT DEPARTMENT GOALS FOR 2008-2009
Department goals are aligned primarily with Goal Area II, Developing, Managing and Making Accessible Library Collections, of the Library's Strategic Plan for 2007 - 2011.

Goal II.1.1: Meet research and curriculum needs of existing, new, and emerging academic programs through increased funding opportunities.

• Using Considered File and ILL requests, prepare budget requests for additional funds to specifically address the needs of underserved academic departments.

Goal II.1.2: Aggressively move Library collections to digital format.

• Continue to identify print and microform journal and reference resources to migrate to electronic access.
• Implement the recommendations of the E-book task force to begin to firm order e-books using Blackwell Collection Manager.

Goal II.1.4: Create collection development strategies to guide and prioritize collection decisions.

• Prepare a data-driven collection development policy for the Georgia Tech Library.

Goal II.1.5: Regularly communicate the Library's collection initiatives and decisions.

• Continue to develop the Collection Development Portal and migrate to LibShare if feasible. Based on input from the subject librarians, enhance the content to provide the resources they require to succeed in their collection development responsibilities.
• Continue to regularly report at the Information Resources Council (IRC) on collection related initiatives and decisions.

Goal II.3.1: Provide more user focused access to collections.

• Continue to configure databases for metasearching and enter additional metadata for increased access to these electronic resources.
Goal II.3.2: Increase awareness and use of collections.

- Continue to gather and analyze usage statistics to help guide resource decisions. If possible, provide library-wide access to this data.
- Continue working with Systems to provide a public user interface for our local Journal Value Project database to provide library-wide access.