GEORGIA INSTITUTE OF TECHNOLOGY
OFFICE OF RESEARCH ADMINISTRATION

Date: 23 July 1969

RESEARCH PROJECT INITIATION

Project Title: OCD Fallout Shelter Professional Advisory Service Center
Project No.: E-613 (E-20-603)
Project Director: Professor John W. Van Hoy
Sponsor: Office of Civil Defense, Department of the Army
Agreement Period: From 1 July 1969 until 30 June 1970
Type Agreement: Contract No. DAHC20-69-C-0168

Amount: $27,792

Direct Contact, Supervision, and Coordination
Mr. Dial F. Sweeney
Regional Director
Office of Civil Defense
Thomasville, Georgia 31792

Overall Technical Guidance
Professional Advisory Services Division
Technical Services
Office of Civil Defense
Department of the Army
Washington, D.C. 20310

Technical Representative for all Professional Advisory Service Centers Participating in Direct Mail Shelter Development Systems Program
Staff Director
Office of Civil Defense
Professional Advisory Service Division
Department of the Army
Washington, D.C. 20310

Note: Continuation of work done under B-609

Assigned to: School of Civil Engineering

Reports Required
Quarterly Progress - See Article V.A. of Schedule
Individual Initial Contact Reports (R-1's) - See Article V.B. of Schedule
Individual Services Rendered Report (R-2) - See Article V.C. of Schedule
Final - See Article V.E. of Schedule
Letter Reports - See Article V.D. and V.G. of Schedule

Assigned to:

COPIES TO:

Project Director
School Director
Dean of the College
Administrator of Research
Associate Controller (2)
Security-Reports-Property Office
Patent Coordinator
Library
Rich Electronic Computer Center
Photographic Laboratory
EES Machine Shop
EES Accounting Office

Dr. P. H. Sanders
File E-613
Report all Non-DMSDS Tasks

<table>
<thead>
<tr>
<th>TASK NO.</th>
<th>DATE TASK STARTED</th>
<th>DATE TASK COMPLETED</th>
<th>TASK-DESCRIPTION &amp; LOCATION (State whether Seminar, Workshop, Case Study, Advisory Service, Plan Analysis, etc.)</th>
<th>% PROGRESS</th>
<th>SPACES</th>
<th>Estimated Cost of Spaces Inh. Added</th>
<th>TASK COST</th>
<th>REMARKS</th>
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**Performance is on Schedule**

**FINANCIAL INFORMATION**

1. Cumulative Expenditures 36,167.32
2. Current Expenditures for the Reporting Quarter 4,306.66
3. Forecast of Expenditures through Completion of Contract 15,524.68
4. Increase or Decrease from Contract Ceiling .00

Number of tasks received from other University Advisory Centers this quarter 1. (Transfer tasks)
<table>
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<td>Performance is on schedule</td>
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**FINANCIAL INFORMATION**

1. Cumulative Expenditures
2. Current Expenditures for the Reporting Quarter
3. Forecast of Expenditures through Completion of Contract
4. Increase or Decrease from Contract Ceiling

- 40,060.08
- 3,892.76
- 11,631.02
- .00

Number of tasks received from other University Advisory Centers this quarter **0**. (Transfer tasks)
### Quarterly Progress Report

**Contract No. DAHC20-69-C-0168**

**Southern Technical Institute**

Service Center

**1/1/72 - 3/31/72**

Calendar Quarter Reported

## Task Description & Location

<table>
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<tr>
<th>Task No.</th>
<th>Date Task Started</th>
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<th>Progress %</th>
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### Financial Information:

1. Cumulative Expenditures: 43,188.36
2. Current Expenditures for the Reporting Quarter: 9,128.28
3. Forecast of Expenditures through Completion of Contract: 8,503.64
4. Increase or Decrease from Contract Ceiling: .00

Number of tasks received from other University Advisory Centers this quarter: 0. (Transfer tasks)
### Progress Report

**Calendar Quarter Reported:**

**4/1/72 - 6/30/72**

### Financial Information:

1. **Cumulative Expenditures:** 47,638.52
2. **Current Expenditures for the Reporting Quarter:** 4,450.16
3. **Forecast of Expenditures through Completion of Contract:** 4,053.48
4. **Increase or Decrease from Contract Ceiling:** 0.00

Item 2 above ($4,450.16) reflects only those expenditures which have cleared our accounting office on a cash basis, and do not necessarily reflect the final cumulative expenditures under the contract.

### Task Details

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<tr>
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<th>SPACES</th>
<th>ESTIMATED COST OF ADDED SPACES</th>
<th>TASK COST</th>
<th>REMARKS</th>
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Number of tasks received from other University Advisory Centers this quarter: **0**. (Transfer tasks)
Mr. Phillip H. Miller
Contracting Officer
Office of Civil Defense, OSA
Department of the Army
Washington, D. C. 20310

Subject: Summary Letter Report, DA-OC20-69-C-0168

Dear Mr. Miller:

As required by subject contract, this summary letter report is submitted upon completion of the contract.

Progress of the work and progress in general were in response to requests for advisory assistance from architects and owners, either through the "Architect Questionnaire" or directly to the Advisory Service Center. There are no unfinished requests for assistance pending at this time. However, follow-up reports (R-3) will be required on several projects when the construction is put out for bid in the future.

The unexpended funds as of 30 June 1972 ($4053.48) as reported on the "Quarterly Progress Report" are not the final figure, since accounting is on a cash basis. Additional expenditures against this balance will be necessary before a final billing can be made.

Very truly yours,

John W. Van Hoy
Project Director

Enclosures

cc: Roy O. Wilham, Director
    Technical Services
    Region Three - OCD

A. H. Becker
    Georgia Institute of Technology

Professional Advisory Services Division, OCD