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Welcome to Campus Services!

I invite you to take a few minutes and review this booklet. Campus Services is nine departments that can make your life, while at the Georgia Institute of Technology, easier to navigate and, frankly, more fun.

Here’s how:

• The official Georgia Tech bookstore, Barnes & Noble @ Georgia Tech, has all computer hardware and software students need for classes at Georgia Tech and, with an educational discount, the cost many times is less than other retail stores. The in-store technology repair center makes it easier to get computers fixed and back into the user’s hands quickly. The Technology Store also accepts computer warranties. These same benefits apply to Georgia Tech faculty and staff.

• Faculty and staff can reach Business Services for questions concerning purchasing, travel, insurance, claims and more by going directly to www.Procurement.gatech.edu.

• You can use your BuzzCard at vending machines and save five percent; use your BuzzCard to purchase food from Georgia Tech Dining Services’ locations and earn five percent through the Buzz Dining Rewards. Check it out at www.Mystuff.gatech.edu/buzzcard/diningrewards.

• Chefs prepare food for Georgia Tech Dining Services. Sign up for all meal plans, including Faculty/Staff and Declining Balance Meal Plans at www.Mealplans.gatech.edu.

• Statistics show that students who live and learn together in Georgia Tech Housing have a higher success rate.

• Faculty and staff can get their W2 forms electronically, which is faster and decreases the risk of identity theft. Just log in to Human Resources’ www.TechWorks.gatech.edu.

• All annual Parking permit holders may park in most nonresidential parking lots and decks, including the deck at Technology Square, after 5 p.m. during the week and on weekends, at no additional charge.

• Students who pay the semester health fee may visit doctors, nurses, and nurse practitioners at Stamps Health Services unlimited times for no additional charge; students, faculty, and staff may use Tech Dentistry for all their dental needs. Make an appointment at www.TechDentistry.com.

• One of the easiest ways to become involved on campus is by joining one of the Student Center Programs Council committees. Your department can also relax with a game of bowling or billiards in Tech Rec.

Don’t want to remember all the different website addresses? Access all of our departments by going to our website at www.ImportantStuff.gatech.edu.

See you on campus at one or all of these departments!

Paul A. Strouts
Vice President
With a mission of creating a vibrant learn/live/work/play community, Campus Services was born out of the combination of Auxiliary Services, Human Resources, and Business Services. This natural synergy has enhanced our ability to focus on student development, customer service, and efficient business practices.

Campus Services consists of nine departments:
- Barnes & Noble @ Georgia Tech
- Business Services
- Campus Services Information Technology Group (including BuzzCard)
- Georgia Tech Dining Services
- Department of Housing
- Office of Human Resources
- Parking & Transportation Services
- Stamps Health Services
- Student Center

What We Do
We support the strategic direction of Georgia Tech and strive to continually improve the campus experience for students, faculty, staff, and guests. Our employees are dedicated to providing good customer service, while applying innovative, efficient solutions to complex problems in areas that touch every aspect of campus life.

Campus Services also conducts annual Campus Services Loves Students events as well as a Campus Services Resource Expo at Barnes & Noble @ Georgia Tech on day two of each FASET session.

Fun Fact
All nine Campus Services departments may be accessed from the Important Stuff website (www.ImportantStuff.gatech.edu).

“Each of the departments within Campus Services offers unique opportunities to help students strive for excellence on campus. I love when the various departments collaborate together to create complete user experiences that enhance the students’ lifestyle. Take for example Housing and Dining at the North Avenue Complex. North Avenue is a great complex filled with meeting space, residence halls, convenient transportation pick up spots, and of course the beautiful North Avenue Dining Hall. Each Campus Services department must foster positive partnerships to aid the student body effectiveness.”

— Mandy Volpe, marketing manager, Housing.

Georgia Tech Earth Day awarded Housing with its 2012 Environmental Initiative Award for Housing’s work in receiving the LEED® Gold Certification for Existing Buildings in Operations & Maintenance, making the North Avenue Apartments the largest university housing complex in the world to achieve the LEED® Gold EB O&M certification. Pictured (l-r) Cindy Jackson (Earth Day Committee Chair), Bob Canada (Housing), and Paul Strouts (Vice President, Campus Services).
Auxiliary Services Operations supports the financial, administrative, operational, purchasing, capital development, and contract management needs for departments and retail services as follows:

- Barnes & Noble @ Georgia Tech and Burdell’s Convenience Store
- Georgia Tech Dining Services and Catering
- Student Center, Mail Services, and The Historic Academy of Medicine at Georgia Tech
- Retail shops at Technology Square
- Child care centers (The Children’s Campus @ Georgia Tech and R. Kirk Landon Learning Center)
- Vending and laundry services throughout campus
- Other contracts (secondary caterers, ATMs, MTVU, Coca-Cola)

What We Do

Financial Services
- Budget development and financial management for 11 budget departments
- Capital budgets for three departments
- Contract administration for 30 services
- Payroll and Human Resources support

Retail Services
- ATMs (Bank of America, Chase, Georgia United CU, PNC, SunTrust, Wells Fargo)
- Famous Hair
- Tech Optical Express
- Kaplan Test Prep Center
- Vending machines
- Laundry facilities

Technology Square Retail
- Tin Drum Asia Café
- Walmart on Campus
- Great Clips
- Chuck’s Famous Sandwiches
- Waffle House
- Game Stop
- Ray’s Pizza/Cedars Mediterranean
- Barrelhouse Tavern

2012 Highlights
- Began the transition of all dining registers to the Sequoia Point of Sale software to significantly reduce customer wait times and to support offline credit card processing
- Opened the first Great Wraps on a college campus in the Student Center Food Court; expanded Subway to larger location with double the production capacity; created a Burger Bytes concept, which opened in the Student Center Commons; developed Highland Bakery in the Bradley Building; opened two new concepts in the Quad Café — The Lab and Colony Bistro
- Established a textbook rental program; created a large student lounge upstairs at Barnes & Noble @ Georgia Tech
- Started a new contract with Mac•Gray Laundry and provided more than 450 new energy efficient washers and dryers in campus laundry facilities

Fun Fact
Students can now sit in their residence hall rooms and check the status of their laundry by visiting www.laundryview.com. They can see which washers and dryers are vacant and set an alarm on their Internet-accessible devices to tell them when their washing and drying is complete.
Located in the heart of Technology Square, Georgia Tech’s official retailer, Barnes & Noble @ Georgia Tech, offers the selection and service of a world-class bookstore. Featuring everything from bestsellers to textbooks, computer products to school supplies, gifts to gift-wrap, this 43,000 sq. ft. bookstore offers just what a Yellow Jacket needs for the complete Tech experience. The bookstore also serves Midtown Atlanta.

What We Do

For Students:
We serve as the one-stop resource for textbooks, laptops, desktops, iPods, iPads, accessories, and software — most with educational discounts. There’s even a Starbucks, where students can get another study aid — caffeine.

For Tech Fans:
With several promotions throughout the year, we make it easy to keep Tech’s rich traditions alive! Anyone who wants to go bold with white and gold can find a wide selection of Tech apparel and gift items for the entire family.

For Bookworms:
We carry the latest bestsellers, a wide variety of technical reference works, and everything else you would expect to find at any leading bookseller, including favorite tablets such as the Nook GlowLight and Nook HD+.

For the Tech Savvy:
We have your technology needs covered, whether you need laptops, desktops, software or accessories. As an Apple Campus Reseller, we cater to the Apple product lover with a full range of MacBooks, iPads, iPods, Apple accessories and more. Our Technology Store offers in-house repair services, educational discounts, and a knowledgeable staff.

For Facebook Friends:
Barnes & Noble @ Georgia Tech is always buzzing with activity. Get the scoop on events, promotions, and giveaways when you “like” our Facebook page at: www.facebook.com/GeorgiaTechBookstore.

2012 Highlights

- Added a Textbook Rental Program, projected to save students 51 percent off the cost of new textbooks; students saved more than $122,000 fall semester by renting textbooks.
- Hosted 10 Campus Services Resource Expos during orientation sessions (seven fall FASETs, two Transfer FASETs and one graduate orientation), saving time for students and parents by offering a one-stop-shop for BuzzCards, textbooks, parking permits, meal plans, and more.
- Saved students, faculty, and staff more than $58,500 during the twice-a-year Campus Appreciation Sale.
- Implemented a year-round 10 percent discount for faculty/staff on most products.

Fun Fact

Georgia Tech students consistently save more than $300,000 annually buying used textbooks rather than new books; timely textbook adoptions from departments could increase these savings significantly each semester.

“I knew that money goes back to Georgia Tech when I buy stuff at Barnes & Noble [at Georgia Tech] but didn’t know that it was [a portion of] $1 of every purchase! It’s certainly important because any service and improvement on campus directly affects the students. It’s the services on campus that really make the difference for the college experience. The food, retail, livelihood, and atmosphere — that is what I will remember long after graduation!”

—Eran Mordel, Undergraduate Student Body President ’12–’13
Business Services

Business Services is responsible for supporting all activities related to the procurement, payment, insurance, management, and disposal of goods and services in support of Georgia Tech’s instructional, research, and public service programs.

What We Do

Business Services consists of seven areas, each with its own specific responsibilities. Additionally, Business Services supports 10 enterprise financial systems modules and advanced e-business operations. Each team works diligently to keep Georgia Tech policies and procedures up-to-date and in compliance with all Internal Revenue Service, state, and Board of Regents’ requirements.

Departments within Business Services include:

Purchasing
- Procures equipment, supplies and services within established guidelines
- Negotiates contracts to ensure the best pricing for goods and services

Accounts Payable
- Audits and processes payments for trade vendor invoices, check requests and wire transfers

Travel
- Manages and processes reimbursement of travel-related expenses, the travel program, and agency support and policies for the Institute

Insurance and Claims
- Protects the Institute’s assets and resources by minimizing accidental loss

Logistics/Surplus Property
- Picks up, manages, and discards surplus property on campus

Property Control
- Manages campus inventory and assets

Business Systems and Analysis
- Supports core software platforms used in Purchasing, Accounts Payable, Travel, Property Control, and PCard

2012 Highlights

Business Services completed multiple system, process, and service contributions in line with its strategic plan. These and other highlights include:

- A record year-end close with the highest volumes to date and the smallest down time for users
- Multiple upgrades and enhancements to the BuzzMart, Travel and Expense, and ImageNow systems
- Multiple contracts including a student insurance contract saving $450,000 with enhanced benefits
- A campus focus group review of the “Procure-to-Pay” process and systems resulting in favorable ratings of four to five (out of five) and validating high standards in customer service, a strong emphasis on continuous improvement, and a commitment to our strategic focus
- Extending Georgia Tech’s leadership in establishing a Procure-to-Pay process among national research peers and other Georgia institutions
- Reducing paper checks as part of the state-implemented ACH payment program, supporting Georgia Tech’s initiative in FY11
- Being the model for the State Accounting Office’s travel program and systems, designed after Georgia Tech’s travel program

Fun Fact

Communication of issues and updates related to requisitions occur in real time in BuzzMart and can be viewed by any interested party. This process helps speed up approvals and ensures that requestors know the status of their requisitions.

“I want to sincerely thank each of you at Business Services for suggesting and establishing this new purchasing structure and thank all the purchasing officers who have contributed to this and other Army Rapid Equipping Force programs. Please know that everyone in GTRI is greatly appreciative of the support and assistance your teams provide.”

—Robert McGrath, Vice President at Georgia Institute of Technology and Director of the Georgia Tech Research Institute
Georgia Tech Dining Services strives to be the campus community’s preferred choice for food service, and we are also a key player in supporting the learn-live-work-play campus environment that enhances the student experience at Tech. Our vision is to become a national model for creative innovation, award-winning cuisine, superior customer service, and high customer satisfaction.

What We Do

- Offer a variety of meal plans—from unlimited access to specific dollar amounts. Students, faculty, and staff may review and sign up for meal plans at www.mealplan.gatech.edu.
- Partner with other departments and programs to fulfill the nutrition and social needs of Tech students.
- Assist with the recruitment and retention of students by offering award-winning dining halls, restaurants, and catering services.
- Provide funds to renovate, renew, and replace facilities through a partnership with Campus Services.

Dining Halls

- Brittain Dining Hall (East Campus)
- North Avenue Dining Hall (East Campus)
- Woodruff Dining Hall (West Campus)

Retail Dining

- Student Center Commons
- Subway, Taco Bell, Pizza Hut, Chick-fil-A, Burger Bytes
- Student Center Food Court
- Zaya Mediterranean Cuisine, Café Spice Indian Cuisine, Great Wraps, Far East Fusion, AFC Sushi, Essential Eats, Dunkin’ Donuts, Rosita’s Cantina, Simply-To-Go
- Convenience Stores
- Eastside Market and Westside Market
- Other Locations
- Starbucks (Clough Commons), H2O Café (Campus Recreation Center), Ferst Place (3rd Floor Student Center)

2012 Highlights

- Received LEED Gold Certifications for North Avenue Dining Hall
- Introduced the first NEV (Neighborhood Electric Vehicle) on campus. This six-passenger transport option adds safe and convenient rides to students, faculty, staff, and visitors across campus.
- Introduced “QBOT” customer loyalty app for iPhone and Android smart phones.
- Installed a Bio-Digester organic waste disposal system at North Avenue Dining Hall to replace current composting efforts and significantly reduce both food waste and greenhouse gas emissions.
- Opened Great Wraps in the Student Center Food Court.
- Relocated Subway in Student Center Commons and expanded to a double line to increase speed of service.
- Implemented Sequoia dynamic ordering system at Chick-fil-A to increase speed of service.
- Launched Leanpath, an internal waste tracking system, at Woodruff Dining Hall and North Avenue Dining Hall.
- Revamped and conducted a weekly Farmers’ Market during spring and fall semesters.

Fun Fact

Georgia Tech Dining Services planned, organized and executed a total of 449 retail and residential dining promotions, activities, events and food specials in 2012.
Stamps Health Services provides healthcare and health education to eligible students, spouses, and domestic partners on an outpatient basis. Services include primary healthcare, women’s health, health promotion, and psychiatry, as well as pharmacy, laboratory, and radiology support services.

What We Do

Primary Care is staffed with board-certified physicians and nurses experienced in the care of the college-aged student. Primary care includes general medicine, travel medicine, treatment of acute injuries and illnesses, allergy management, and immunizations.

Women’s Health provides a comfortable, private environment for women’s healthcare needs. The Women’s Clinic is staffed with advanced practice registered nurses and a board-certified obstetrician-gynecologist. Services include annual exams (pap tests and breast exams), ambulatory gynecologic evaluation and treatment, contraception, emergency contraception, pregnancy testing, and sexually transmitted infection screening and treatment.

Health Promotion is our primary outreach unit. It provides information, resources, and individual support and skills that empower students to make healthy decisions.

General Psychiatric Services are provided by board-certified psychiatrists to eligible students, spouses, and domestic partners. The student health fee covers two clinical hours per academic year. Additional outpatient psychiatric care is provided at a nominal cost.

The following are covered by the student health fee and are provided at no additional cost:

- Unlimited visits with a primary care provider, nurse practitioner, or registered nurse
- Women’s health consultations and exams
- Basic radiological studies
- Some prescriptions, over-the-counter medications, and laboratory tests
- Basic medical supplies
- Flu shots
- Blood pressure and health screenings
- Travel medicine

Additional services, such as allergy injections, chronic or special-order prescriptions, certain lab tests, nutrition appointments, and birth control methods, are available at a low cost.

2012 Highlights

- Received three-year certification from the Accreditation Association for Ambulatory Health Care
- Partnered with Georgia Tech Dining Services to add a full-time nutritionist
- Began new health insurance with Blue Cross and Blue Shield of Georgia, adding more than 1,000 insured students
- Opened Tech Dentistry Dental Clinic for students, faculty, and staff

Fun Fact

The Princeton Review’s *The Best 376 Colleges, 2012 edition*, listed the Georgia Institute of Technology (Stamps Health Services) No. 6 for “Best Health Services,” based on students’ assessments of student health services/facilities on campus.
The Department of Housing provides on-campus living space for students and supports the mission of the Institute through residential programs and services that promote academic success and strengthen community. In fact, studies show that students who live on campus have a higher success rate and are more likely to stay in school and graduate.

Housing also works closely with other campus offices, such as Dining Services, ResNet, Academic Success, and Facilities, to create a comfortable, convenient living-learning environment that helps students make the most of their experience at Georgia Tech.

**What We Do**

Altogether, the Department of Housing manages and maintains 47 graduate and undergraduate facilities including traditional residence halls, suites, and apartment living. Each of these options is designed to address specific student needs and preferences, and each offers an appropriate level of supportive staff, faculty interaction, academic support, leadership development, and employment opportunities.

**Following are just a few of our noteworthy programs:**

**Freshman Experience**
This program helps first-year students establish a solid personal and academic foundation in their new community. More than 90 percent of the freshman class participates in this living-learning community.

**Residence Life**
This program oversees residence hall matters such as student wellbeing, staffing, programs, policy formation, and residence hall government advising.

**ThinkBig at Tech**
This program is for sophomore and upperclassmen and offers informal events and off-campus opportunities for meaningful interaction with peers and professors related to specific topics. From fine arts to outdoor leadership to women in engineering, our topics change each year depending on student and faculty interest.

**Conference Services**
Georgia Tech Conference Services, a unit of the Department of Housing, partners with campus facilities and service providers to host conferences, camps, and training programs for both internal campus departments and external organizations.

These programs bring thousands of guests to campus, mostly during summer semester, and allow Georgia Tech to showcase its world-class resources and facilities. Hosting these events also supports the Institute’s mission through revenue generation.

Serving as a one-stop-shop, Conference Services works with planners to coordinate all conference needs including:

- Housing
- Food service
- Meeting facilities
- Technology support
- Transportation
- Recreation services

For more information, visit [www.conference.gatech.edu](http://www.conference.gatech.edu) or call 404.894.2469.

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**Georgia Tech Cable Network (GTCN)**
The Georgia Tech Cable Network, part of the Department of Housing, is a direct broadcast, satellite system offering a customized lineup of channels for the campus community. The system currently offers 146 channels, including high-definition channels and 22 international channels, covering a range of entertainment and educational content. Plans are for GTCN to go fully digital by Fall 2013.

Georgia Tech Cable Network also offers video production services. Both professional and student staff members have been honored with numerous local and national awards.

For more information including a complete channel lineup, visit [www.gtcn.gatech.edu](http://www.gtcn.gatech.edu).

**2012 Highlights**

- North Avenue Apartments recognized as LEED certified
- ULC tub surround project completed
- Completed renovation of Freeman, Montag, and Fitten residence halls, including construction of an elevator
- Replaced kitchens in Center Street Apartments
- Opened spring 2012 with 96 percent occupancy, using the new StarRez software
- Opened fall semester 2012 with 100.31 percent occupancy rate for single student housing and 100 percent occupancy rate for family housing and more than 40 percent of students living on campus
- Partnered with the Georgia Tech Police Department to create a video on safe campus living, showing importance of not allowing people to enter buildings without their own BuzzCards.
- Accommodated 8,021 residential guests through Conference Services, resulting in 82,103 bed nights and a per night guest average of 10-nights/guest. This is up from 2011 per-night average and is approximately 5-nights/guest higher than national statistics.

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“`The thing I like the most about ThinkBig is getting to hang out with a faculty member. It really humanizes the ‘professor figure’ for me and I really enjoy getting to know them outside the classroom. I have lived in Georgia all my life, but I still learn new things about Georgia all the time because of ThinkBig.”`

— Kelly Allen, ThinkBig participant
Georgia Tech Human Resources (HR) is the people unit. We believe that people are our most important asset and it is their accomplishments that advance the Georgia Tech mission. We strive to partner with employees, managers, and leadership to maximize talent and set the standard among employers of choice. It is our goal in HR to increase employee productivity and improve relationships between managers and employees to make Tech a great place to work.

What We Do

Our responsibilities range from identifying and hiring new talent, to managing payroll, to addressing issues of conflict management.

- We identify, select, and orient approximately 80 new employees each month.
- We process payroll and maintain employment data for 11,000 active faculty, staff, and students, processing more than $500 million in gross salaries and ensuring the accuracy of 13,000 direct deposits or paychecks a month.
- We administer, manage, and develop a variety of employee benefit plans.
- We counsel approximately 2,000 international faculty, staff, and student employees regarding immigration and taxation issues.
- We maintain a market-driven compensation structure to attract and retain superior employees.
- We advise employees and managers regarding work performance and conflict management.
- We provide professional development resources, training courses and diversity awareness workshops to the Institute’s workforce.

2012 Highlights

- Increased Flexibility for Employees — Human Resources made it easier for employees to access information and do business from virtually anywhere. In 2012, HR helped monthly paid employees adopt TimeOut, an online system for requesting and reporting vacation and sick time and managing leave accruals.
- Aligned Employee Recognition with Institute Strategic Plan — Human Resources redefined the criteria for staff awards to not only recognize specific outcomes and accomplishments but celebrate critical behaviors such as leadership, innovation, continuous improvement, entrepreneurship, and serving the community.

“Human Resources stepped up and gave us a framework that will help us be better managers. The tools provided by HR were helpful in engaging our team members in meaningful and productive conversation regarding expectations and performance. Managers in the CRC felt that this year’s performance discussions with employees were the most productive ever. They fully expect that these discussions and performance planning will produce a better product for the students, faculty, and staff who come in to the CRC.”

—Mike Edwards, Director, Campus Recreation Center
Campus Services Information Technology Group (ITG) provides support, research, and guidance for all departments within Campus Services. Our goal is to develop, update, and manage technology solutions with no disruption of services to faculty, staff, and especially, students.

We meet the unique technology needs of eight distinct departments:
- Bookstore
- Business Services
- Dining
- Health Services
- Housing
- Human Resources
- Parking & Transportation
- Student Center

The Information Technology Group also bridges partnerships between Campus Services departments and campus units such as the Office of Information Technology, the Office of the Bursar, and the Office of the Registrar to create convenient and seamless online resources for the Georgia Tech community.

Past project implementation support includes the Parking & Transportation’s annual registration and carpool applications, the Department of Housing’s Student Housing Information System (StarRez), and the Health Services Electronic Health Records (Medicat) solution.

What We Do
The Information Technology Group consists of the following units that oversee a full complement of IT programs, products, and services.

**User & Infrastructure Services**
- Audio/Visual equipment and support
- Desktop support
- Information security
- Low voltage cabling specification and installation support
- Network operations
- Server support

**Application Services**
- Business intelligence
- Middleware application development
- System integration development
- Technical project management
- Web application development
- User Experience Platform management (SharePoint)

**Residential Network Services (ResNet)**
- Audio/Visual equipment and support
- Cable TV support
- Student computer support
- Telephone
- Wired/wireless network support service

**BuzzCard Center**
- Campus card transaction system support
- Card production
- Declining balance account administration
- Departmental access program support (CRC, CULC, Housing, GTAA, Parking)
- Electronic store front administration
- Meal plan program administration
- Point-of-Sale systems support

**2012 Highlights**
- Developed and launched a new web-based meal plan sign-up application to allow students greater flexibility and functionality. Included an integration with Banner to directly post all charges to a student’s Bursar’s account.
- Partnered with OIT to upgrade the wireless networking infrastructure in 41 residence halls.
- Completed a comprehensive HIPAA/HITECH Security Assessment of Health Services. Transitioned technology support from OIT to the Information Technology Group for Business Services and Human Resources.
- Onboarded the Sequoia point-of-sale system to support Chick-fil-A operational requirements.
- Migrated departmental access programs from the legacy Blackboard-UNIX Campus Card System to the next generation Blackboard-Transact Campus Card System.
- Relocated our production server environments from the Campus Services machine room to the OIT-BCDC machine room.
- Partnered with OIT and the Student Center to secure funding and delivered on a plan to upgrade the wired and wireless network infrastructure throughout the Student Center and Student Center Commons.
- Supported the transition of immunization records from an in-house built and supported solution to the Medicat Electronic Health Records solution, creating a single health record for all students.

*“Thanks [ITG] for doing a wonderful, timely job on upgrading our computers. You told each one of us how long it would take and kept it within that time frame. You stayed with us until we were comfortable that all our programs and devices were [working properly]!”*

—Surveyed Customer
Parking & Transportation Services is committed to providing convenient and reliable methods of getting onto and around the Georgia Tech campus. Our products and services impact every member of the campus community, including students, faculty, staff, alumni, and guests.

We offer parking and transportation solutions that are as varied as our customers’ needs and encourage customers to contact us when they require special parking or transportation for themselves or guests. We are available in person, over the phone, and online.

What We Do
Here is a brief overview of our products and services. Full details are available at www.pts.gatech.edu.

Parking
We strive to accommodate every circumstance or contingency while also ensuring that permit customers have dependable access to their assigned parking locations.

- **Parking Permits.** Options include annual, motorcycle, carpool, evening/weekend, SmartPark (for occasional drivers), temporary, and vendor/contract.
- **Event Parking.** Options include prepaid parking for events and conferences, shuttle service for guests in the metro area, and attendant parking.
- **Parking Lots and Locations.** We oversee maintenance and enforcement of campus parking locations, including lots, decks, street parking, and metered parking.
Transportation
We offer multiple modes to fit a range of travel needs throughout the day and night, as well as on weekends. Except where indicated, no boarding fees or identification is required to ride transit vehicles.

• **Tech Trolley.** Service around the heart of campus as well as to Technology Square, the Midtown MARTA Station, and other points in Midtown Atlanta.

• **Midnight Rambler.** A night shuttle that provides access to various popular campus locations including Clough Commons and North Avenue Dining Hall.

• **Stinger.** Bus service with three routes serving the campus core, Institute research facilities, and neighboring residential areas.

• **Stingerette Nighttime Shuttle.** On-call shuttle service that provides rides to and from any campus location from 6 p.m. to 7 a.m. Reservations can be made by phone at 404.385.RIDE or online at www.stingerette.com.

• **Safe Ride Home.** A subscriber service available to provide nighttime rides home for students who live in the Home Park and Centennial Place communities.

• **Stingerette Paratransit Service.** A campus shuttle service that assists students who have temporary or permanent disabilities.

• **Emory Shuttle.** A scheduled route that provides transportation between Georgia Tech and Emory University’s Woodruff Circle.

• **Weekend Grocery Shuttle.** A scheduled route that transports students to Publix Supermarket in Atlantic Station.

• **Charter Services.** Buses and trolleys for rent to transport guests across campus and throughout the Atlanta area, including to the airport.

Alternative Transportation
We partner with and support a number of initiatives to ease traffic congestion and promote environmental sustainability while helping our customers find convenient and cost-effective transportation alternatives.

• **Discounted Transit Passes.** Monthly passes are available for MARTA, Georgia Regional Transportation Authority (GRTA) Xpress Bus, Cobb Community Transit (CCT), and Gwinnett Community Transit (GCT). Passes may be purchased through payroll deduction and in-person at the BuzzCard Center.

• **Zipcar Discounts.** Zipcars are conveniently located around campus, and discount memberships are available for Georgia Tech faculty, staff, and students.

• **Zimride.** A social network for ride matching for carpools, trips, and outings.

• **viaCycle.** An on-campus bike reservation system, new in fall 2012.

• **GOTCHA Ride.** An on-call shuttle that provides rides on and off campus, new in fall 2012.

Customer Service and Support
Our goal is to respond to customer needs with accessible information and prompt assistance. Below are a few of the ways we provide excellent customer service.

• **My Parking Account.** An online service that allows customers to register parking location preferences; manage vehicle information; and view, pay, and appeal citations.

• **Social Media.** Updates for events and construction via email, Facebook, and Twitter.

• **Nextbus.com.** A website that allows customers to track buses and trolleys.

Fun Fact
Georgia Tech Transportation, through its Tech Trolleys, Stingers, Midnight Rambler, and Stingerette services, consistently transports more than 2.9 million riders annually.
The Georgia Tech Student Center offers comprehensive facilities, relevant programs, and essential services to meet a wide range of needs for students, faculty, and staff.

Our main 150,000-square-foot building encompasses the Student Center and Stamps Commons, and we also provide oversight of additional campus retail, dining and event facilities such as The Historic Academy of Medicine and Technology Square.

Our capable and experienced staff work closely with the Student Center Programs Council to help them bring student-initiated entertainment and educational programs to life. Our facilities and support services are also available for faculty, staff, and the community at large with options to accommodate a variety of events, including:

- Banquets
- Conferences
- Meetings
- Performances
- Presentations
- Receptions
- Teleconferences
- Training Sessions

What We Do

Between our facilities, services, and staff, we provide a one-stop-shop for material goods, dining, lounging, recreation, and community-building events — all designed to enrich the live-learn-work-play experience at Georgia Tech.

Here are a few of the areas we serve:

Recreation
- Craft Center
- Movie theater
- Under the Couch (live performance venue)
- Tech Rec (bowling, billiards, gaming)

Educational Support Services
- Commons Copy Center
- Computer Cluster
- Kaplan Test Prep and Admissions Center

Convenience
- ATMs
- Famous Hair
- Notary public
- Post Office
- Tech Optical Express
- Vending machines
- Laundry facilities

"The Historic Academy of Medicine at Georgia Tech is one of the best kept secrets for special events venues in Atlanta. Now that it has been renovated, it’s awe-inspiring, and elegant aesthetic is eclipsed only by the customer service! I highly recommend the Academy of Medicine for any special event!"

—Janea Johnson, a happy customer

The Student Center supported 8,198 bookings, and The Historic Academy of Medicine held 96 events, including a bridal show attracting 31 bridal vendors and 150 guests.

Sundries and Supplies
- Burdell’s
- BuzzBags
- Mylar Balloon Bouquets
- Technology Square Retail

Dining Options
- Chick-fil-A
- Dunkin’ Donuts
- Ferst Place Restaurant
- Student Center Food Court
- Pizza Hut
- Subway
- Taco Bell
- Burger Bytes

Entertainment and Events
- Ferst Center Box Office
- Information Desk
- Plasma Promotions

Meeting and Event Support
- Audio/visual/computer equipment and technical support
- WiFi
- Banner hanging
- Piano
- Professional catering
- Flip charts

2012 Highlights
- Reassigned residential student mailboxes, one per student, so students no longer share mailboxes.
- Created a Georgia Tech spirit plan — Georgia Tech It’s Friday (G.T.I.F.) — encouraging employees to wear gold on Fridays and submit a department picture to the Student Center Facebook page for prizes.
- Held record-breaking Sting Break (with a Ferris Wheel on the 5th Street Bridge and more than 3,200 students in attendance)
Funded by the sale of Georgia Tech merchandise, Campus Services BuzzFunds provides student scholarships and support for more than 80 campus programs and events.

What We Do

The impact of BuzzFunds is wide-ranging. This income source:

• Contributes $40,000 annually (the equivalent of having an $800,000 endowment) to support eight scholarships for students who are making a positive impact on the Tech community and one scholarship for a single parent attending Georgia Tech

• Funds transportation for Georgia Tech-exclusive excursions such as those to Six Flags, Georgia Aquarium, and World of Coke

• Provides sponsorships for leadership events such as African American Student Union Black Leadership Conference, Executive Round Table, and FASET Orientation, as well as sponsorships for community service events, including Team Buzz and Tech Beautification Day

A link for submitting proposals for BuzzFunds is on the Campus Services website, www.importantstuff.gatech.edu. Groups receiving BuzzFunds must submit post-event reports with program descriptions, photographs, and statistical data.

Following are just some of the programs and organizations supported during 2011-12. For a complete listing, go to www.importantstuff.gatech.edu.

Academics

• Georgia Tech Graduate Technical Symposium
• Georgia Tech Research & Innovation Conference
• Georgia Tech Student Hospital Connection
• High School Math Competition
• IMPACT Scholarships
• Internships
• Take a Prof to Lunch

Balance

• Basketball Shuttles
• Erato
• Flicks on 5th
• Georgia Tech Bike Week
• Georgia Tech Gamefest
• Graduate Student Picnic
• TEDx Georgia Tech
• White Out
• Wreckless Welcome Back Cookout (Tailgate)
• Wreckless Snow My Gosh

Community Service

• ADAPTS Amazing Race
• MLK Day of Service
• MOVE: Into the Streets (Mobilizing Opportunities for Volunteer Experience)
• MOVE: Fresh Directions
• Publix Marathon Hydration Station
• Relay for Life
• TEAM Buzz Community Service Day
• Tech Beautification Day

Cultural Awareness

• African American Student Union Taste of Africa
• Asian American Awareness Month
• Georgia Tech King Center Visit
• India Club Holi Show
• International Food Fest
• Israel Fest
• Latin American Film Festival
• Rice Rice Revolution (cultural food event)
• So You Think You Can Step
• Taiwanese American Student Association
• Vietnamese Moon Festival
• Xi Alpha Chapter of Delta Sigma Theta Sorority

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Health
• Georgia Tech Campaign for Everybody
• Phi Beta Sigma Health Fair
• Sexual Task Force
• Tech Chef Competition

Leadership
• African American Student Union Black Leadership Conference
• AIESEC National Presidents Meeting
• Asian American Mini-Conference
• Executive Round Table
• Georgia Tech Global Leadership Conference
• Leader 2 Leader Spring Retreat
• Presidents’ Summit
• SGA Involvement Week
• Sophomore Summit
• Student Leader Retreat
• Students in Free Enterprise Regional Competition
• Women’s Resource Center Leadership Conference

Miscellaneous
• Campus Services Loves Students Week
• FASET sponsorship
• Stamps Health Services 100th Anniversary Celebration
• Student Center Speaker Series
• Student Center Post-Game Bash

Sustainability
• Earth Day

Fun Fact
More than 350 student and campus groups have received Campus Services BuzzFunds since its beginning in 2003 when eight groups were funded.

“Working with students and campus organizations requesting BuzzFunds is one of the most rewarding parts of my job. Seeing students advance their leadership skills by organizing programs and events is one of those gratifying experiences that just do not happen everywhere.”

—Melissa Moore, Campus Services Director of Communications
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