Cindy Jackson attended the Collegiate Sports Sustainability Summit in Boulder, CO. On behalf of Ga Tech, she accepted the award for 1st place in the “waste minimization category (ACC) of the EPA’s Game Day Challenge.” Many departments have worked together to make the Game Day Recycling program the success it is. Recycling at home games is now ingrained into the fan experience. Cindy Jackson, Associate Director

Area 1 Receives “Friends of Student Affairs” Award

The GT Division of Student Affairs selected Area Manager Garry Lockerman and the Area I Team for its 2014 “Friends of Student Affairs” Customer Service Award for outstanding responsiveness, quality of work and communication. The citation read by Vice President of Student Affairs, Dr. Bill Schafer, stated among other things “Garry and the Area I Team are very professional, courteous and dependable. Their job is a very difficult task, covering many complex buildings – yet they make each building manager feel as though they are their top priority. This is one of the traits that makes them such an outstanding team.”
The Georgia Tech Facilities Management Operations & Maintenance organization recently made the decision to invest in all our supervisory personnel by scheduling several in-house APPA Supervisor’s Toolkit training programs on-campus. The primary reason for scheduling the training was to provide a professional development opportunity for supervisors, forepersons and lead personnel and to equip them with tools and information essential to helping them become more effective leaders within the department. Often times Facilities Management leaders “come up through the ranks”, and they may or may not have ever had the benefit of any formal supervisory training. The APPA Supervisor’s Toolkit provides an excellent curriculum that mixes practical “book knowledge” with thought-provoking exercises, video clips and team discussions that help maintain attendees’ interest and sharpen their supervisory skills.

It would be virtually impossible, and certainly impractical, to send all supervisors out of town to attend such a program. However, by arranging for it to be done in-house, logistics such as time and travel expenses were a non-issue. To ensure that critical Facilities Management operations continued during the week, it was necessary for individual department heads to do advance planning, so that all of their key supervisors were not out at the same time. Perhaps the most important factor which allows us to provide this unique in-house opportunity is the fact that our Associate Director of Utilities Maintenance, Mr. Casey Charepoo, is an APPA-certified trainer who teaches the Toolkit course at other institutions around the country. Casey was assisted in the course by our Facilities Management Human Resources Business Partner, Mr. Jeffrey Maynard, who has many years of experience in industry as a supervisor, union representative and in Human Resource management. This combination of instructors provided a good balance of perspectives, which was strongly endorsed and verified by the attendee evaluation forms completed at the end of the week, which ranked both the instructors and the course content very highly.

The APPA Supervisor’s Toolkit is a very valuable training opportunity for supervisors, forepersons, lead personnel and any employee who shows promise as a potential leader in our Facilities Management organization. We plan to continue offering the Supervisor’s Toolkit training program on a continuing basis going forward, and additional plans include offering a modified Toolkit program for all Facilities Management employees to develop improved workplace communication and workplace culture awareness skills.

See you around campus!

Mark Demyanek
Assistant Vice President
Facilities Management, Operations & Maintenance
Tommy Little is the Associate Director of Building Services. The department is made up of several subgroups such as Custodial, Lockshop, Staging, and Material Services (Storeroom). Tommy’s team is made up of about 260 employees which includes many supervisors and support staff. Please see the list below for the name of the employees and their titles. Tommy’s quote is “always do your best, that defines who you are”.

Tommy Little, Associate Director, Building Services.
Stan Smith, Program Supp Mgr.
Taffie Maynard, Bldg. Svs. Supt.
Daniel Desaussure, Bldg. Svs Supt.
Judy Minniefield, Admin Prof III
Wendy Welker, Fac. Ops Coord.
Earl Farnum, Bldg. Svs. Inspector
Ebony Pearson, Bldg. Svs. Inspector
Sonny Cody, Lock Shop Foreman
Donnie Thompson, Storeroom Foreman
Brandon Ford, Staging Foreman,
Yolanda Bennett, Admin Prof. II,
Gwen Walter, Data Entry Operator
Larry Goodman, Stores Clerk II
Mandale Mitchell, Supervisor Zone 1
Chalette Mitchell, Supervisor Zone 2
Cindy Smith, Supervisor Zone 3
Gwen Marks, Supervisor Zone 4
Oscar Shropshire, Supervisor Zone 5
Vickie Legrand, Supervisor Zone 6
Willa Chatman, Supervisor Zone 7
Alphonso Stanfield, Supervisor Zone 8
Greg Clower, Supervisor Zone 9
Courtney Stinson, Supervisor Zone 10
Antonio English, Supervisor Zone 11
Donald Hamilton, Supervisor Zone 12

Apology:
In the Fall/Winter 2014 issue of the Facilities Quarterly, the editorial staff neglected to give credit to some articles. For that, we extend our sincere apology.

- The article “twitter” was written by Steve Sywak, Director of Information Technology at Facilities.
- The article “Georgia tech Beautification Day 2014” was written by Donna Chronic, Horticulturist II.
- The article “CRC Competition & Dive Pool Restoration” was written by Frank Lamia, Associate Director Construction Services.
We would like thank Aimee Anderson and the GeorgiaTech Licensing department for the generous donation of more than 500 hoodies pullovers. All our employees were excited about getting the gift.

Aimee’s note:

The Facilities Crews work so hard to keep Georgia Tech beautiful inside the buildings and outside on the grounds. It is very rare that I receive that much at one time, but when it happened your department was the first that came to mind when I thought of who I could give them to. It’s our way of saying thank you for their hard work!

Aimee Anderson
Institute of Communications
Licensing Manager

President Peterson Visits Holland Plant

Just a quick thank you note for taking the time to take me through the Holland Plant! It looked great and the care, concern and pride your folks put into the facility is clearly evident. Not sure if you heard, but I was so impressed with my visit that later that morning we finished the Cabinet meeting a little early and I took our senior leadership team for a quick walk through of the plant. Although many of them are mostly unaware of what happens there and how all the machinery/cycles work or what they are used for, they were all thoroughly impressed with how clean, organized and orderly the place was.

Please pass along my thanks to your team!

Regards,
BP
G.P. "Bud" Peterson, President
In May and June, the department hosted an AP-PA two sessions of the certified leadership course. The class is a five-day course on leadership, employee relations, and understanding the diversified work environment. It was taught by Casey Charepoo, our Associate Director of Utility Maintenance, a certified instructor for American Association of Physical Plant Administrators, AP-PA. Casey was assisted by Jeffrey Maynard, our business liaison partner from our Human Resources Department. The course material was well received by the students and it was relevant to our everyday work. Congratulations to the 43 students who attended the course and received the certificates for the “APPA Supervisory Toolkit.” The course was so popular that more sessions will be offered in the near future. Below is the list of the students who completed the course.

Bates, James  
Blalock, Tony  
Cash, Harold  
Crumbley, Bruce  
Denison, Eric  
De'Saussure, Daniel  
Evans, Samuel  
Fong, Sanford  
Holden, Quentin  
Jordan, David  
Lambros, Mark  
Martin, Thomas  
McKinney, Andrew  
Meadows, Joseph  
Mitchell, Chalette

Mitchell, Mandale  
Paltz, Robert  
Roche, Gregory  
Rounds, Floyd  
Shropshire, Oscar  
Smith, Cindy  
Smith, Stanley  
Thompson, Donald  
Wiley, Paul  
Bashiru, Berikisu  
Benjamin, Gerald  
Bryant, Gregory  
Burnett, Howard  
Chatman, Willa  
Chew, Richard

Chronic, Donna  
Clower, Gregory  
Dunham, Shawn  
English, Antonio  
Gaines, Jammie  
Giles, Nicholas  
Hamilton, Donald  
Harbour, James  
Harrah, Mark  
Jackson, John  
Karka, Kpousso  
Stinson, Courtney  
Walsh, Michael

Ladder Safety

Always inspect your ladder for defects and keep in mind few minor safety rules.

1. Do not step above 2nd row from the top.
2. No wooden or metal ladders.
3. On extension ladder, 1 foot from wall for every 4 feet extended
4. Have at least 3 points of contact in contact at all times.
5. Pay attention to load rating
Facilities Picnic 2014
Facilities Picnic 2014
Facilities Picnic 2014
Facilities Picnic 2014
When President Peterson arrived at Ga Tech he noticed that there was no means for a staff member to get his/her voice heard and to get the attention of the executive leadership on campus. President Peterson appointed a planning committee to develop the framework to create a “Staff Council”. That Planning Committee completed their work and presented their recommendations to President Peterson and executive leadership members.

Using those approved recommendations, the next step was to appoint an inaugural Staff Council. The make up of the council was recommended to have 20 members on the Staff Council. Seats will be allocated based on the relative size of the unit based on the JCCS job classes. For example, Facilities Management currently has 5 representatives on the inaugural Staff Council.

The primary role of the council is to act as an advisory group to the executive leadership.

The mission of the council is:

1. To seek to understand the perspective's of staff regarding policies, procedures, and investment.
2. Serve as a conduit for staff representatives
3. Meet with the Institute's Executive leadership.
4. Provide insight on how decisions affect individuals' experience.

The 5 representatives of Facilities management on the Inaugural GT Staff Council for the 2014 year are: Andrew McKinney, Liz Punch, Garry Lockerman, Jammie Gaines, and Tommy Little.

There will be elections for GT Staff Council members coming in the future, those council seats are open to any staff member, so please be looking for this opportunity to participate in this important group.

---

**Mike Leasure Completes his Master Degree in System Engineering**

Congratulations to Michael Leasure, our Associate Director of Energy Conservation. Mike just completed his master’s degree in System Engineering at Southern Polytechnic State University. He used our STRAP program to get reimbursed for his tuition. The program was online. He never met another student or instructor until graduation. His wife, Dr. Butler, was the chairperson, advisor, and the department head by the time he graduated. The Dean of Engineering and her boss announced she would perform the hooding ceremony to the largest graduating class from SPSU. In addition she hooded Mike’s brother next. He got his master at the same time in Quality Assurance. Mike and his brother completed the Quality Assurance certificate program and both received green belt in quality assurance.
Landscape

Congratulations are in order for Letha Vogt for being promoted to a GKII and to Ricky Nowell for being promoted to Horticulturist Assistant!

Area 3

We are glad to welcome our new carpenter James Dawson. A shout out goes to our fast running electrician William Robertson. He ran another Peachtree road race on the 4th and he again didn’t win but we are proud that he did finish again. We have a proud new grandfather Lewayne Williamson his first grandson JK Jr. and all are doing well. Willie Thomas had a enjoyable vacation visiting his mother in St. Thomas Virgin Island.

We are sorry for the loss of our employee Marty Wahl. Marty had a massive heart attack during the memorial day weekend and passed away. He was 58 years old.

Area 2

Cheryl Kelly went on a fantastic trip to Hawaii with her husband. They had a wonderful time going to Luau and enjoying the sites and scenery.

Sotha and his family enjoyed a trip to Disney World and Sea World. He recommend staying at the convenient Westgate resort just outside the park.

We are sorry for the loss of our employee Marty Wahl. Marty had a massive heart attack during the memorial day weekend and passed away. He was 58 years old.

Area 4

Keith Rogers, a maintenance worker in Area 4 has recently published a collection of his poetry entitled Out the Box Poetry. The book was published this past January by AuthorHouse.com and is available in hard copy and e-book format from Amazon and Barnes and Noble.

EHS

We are pleased to announce that the Lab and Chemical Safety Team has two new members!

Please help us welcome Franklin Wang (on the right in the photo) and Chris Keiser.

Franklin has a BS in Environmental Science from UGA and comes to us from the pharmaceutical industry where he worked in Environmental Health and Safety with a heavy emphasis in chemical safety. He has experience in chemical exposure monitoring and respiratory protection. He also speaks fluent Mandarin!

Chris is a Georgia Tech Graduate with a BS in Earth and Atmospheric Sciences. He comes to us from the Georgia Environmental Protection Division where he worked in the Watershed Protection Branch. Ask him about his previous job experience helping to clean up the Deep Water Hori-

(Continued on page 12)
Team News

zon oil spill!
We are very excited to have both Franklin and Chris working with us. Both are native Southerners—so please be sure to say Hey! When you see them out on campus!

Energy Conservation
In June, George Churchill and family attended the Lighthouse Family Retreat in Florida where they served families that are battling childhood cancer. It was great to provide a week of fun and relaxation at the beach for these families.

We are pleased to announce Ben Masons selection to the position of Energy Conservation Manager. He will replace Hank Wood and assume his duties on a permanent basis. Ben graduated from Tech with a Bachelor in industrial engineering in 1992. He has been working in the HVAC industry since then. He joined Facilities Management in 2012.

Area 5
Area 5 would like to welcome Brian McIntosh AC I and Gary Presley MW I.

(Continued from page 1)
Irene Earl, Chair
David Brown
Jeff Bridges
Daniel De'Saussure
Chalette Mitchell
Andrew McKinney
Greg John-Baptiste
Ryan Lisk
Sandra Garvin
Cheryl Kelley
Chris Hammett
O'Shea Harris
George Churchill
Karen Cannon
Jeffrey Maynard
Hyacinth Ide
In accordance with the Georgia Smoke Free Air Act of 2005, Title 31 Chapter 12A, this policy reinforces the USG commitment to provide a safe and amicable workplace for all employees. The goal of the policy is to preserve and improve the health, comfort and environment of students, employees and any persons occupying our campuses.

The use of all forms of tobacco products on property owned, leased, rented, in the possession of, or in any way used by the USG or its affiliates is expressly prohibited. “Tobacco Products” is defined as cigarettes, cigars, pipes, all forms of smokeless tobacco, clove cigarettes and any other smoking devices that use tobacco such as hookahs or simulate the use of tobacco such as electronic cigarettes.

This prohibition includes but is not limited to all areas indoors and outdoors, buildings and parking lots owned, leased, rented or otherwise used by the USG or its affiliates. The use of tobacco products is prohibited in all vehicles – private or public vehicles - located on USG properties.

There is a lot of discussion surrounding this policy and an e-mail address has been set up for interested parties to voice their opinions about the Tobacco Free Campus Policy. "Tobaccofree@gatech.edu"

There is also lots of information about Tobacco Cessation programs on the USG Wellness website: http://www.usg.edu/wellness/

There is also help-full information provided by our Health Insurance providers. BXBS (Ready Set Quit) is located at http://www.bcbsga.com/timewellspent/smoking/details.html#articles

Kaiser (Break the Habit for Good) is located at http://www.bcbsga.com/timewellspent/smoking/details.html#articles

---

**Team News**

Mike Stearns, the student assistant for Recycling will be on tour with his band “The Merry Go Rounds”, from August 1 – 10. The 11 person band made up of GT students will be going from Atlanta to New York City, stopping in D.C., Baltimore and Philadelphia. “The Merry Go Rounds” rocked the house at Earth Day this year. The band will be playing a farewell show in Atlanta on August 1st at the Masquerade. Check them out on Facebook:

https://www.facebook.com/merrygoroundsatl

---

**Georgia Tech Will be Tobacco Free Campus**

*The Board of Regent is requiring all USG institutions to go tobacco free by Oct 1. Georgia Tech has formed a interdepartmental committee, and the BoR is holding regional meetings to address various aspects of the issue. Below is more information about the policy:*

In accordance with the Georgia Smoke Free Air Act of 2005, Title 31 Chapter 12A, this policy reinforces the USG commitment to provide a safe and amicable workplace for all employees. The goal of the policy is to preserve and improve the health, comfort and environment of students, employees and any persons occupying our campuses.

The use of all forms of tobacco products on property owned, leased, rented, in the possession of, or in any way used by the USG or its affiliates is expressly prohibited. “Tobacco Products” is defined as cigarettes, cigars, pipes, all forms of smokeless tobacco, clove cigarettes and any other smoking devices that use tobacco such as hookahs or simulate the use of tobacco such as electronic cigarettes.

This prohibition includes but is not limited to all areas indoors and outdoors, buildings and parking lots owned, leased, rented or otherwise used by the USG or its affiliates. The use of tobacco products is prohibited in all vehicles – private or public vehicles - located on USG properties.

There is a lot of discussion surrounding this policy and an e-mail address has been set up for interested parties to voice their opinions about the Tobacco Free Campus Policy. "Tobaccofree@gatech.edu"

There is also lots of information about Tobacco Cessation programs on the USG Wellness website: http://www.usg.edu/wellness/

There is also help-full information provided by our Health Insurance providers.BXBS (Ready Set Quit) is located at http://www.bcbsga.com/timewellspent/smoking/details.html#articles

Kaiser (Break the Habit for Good) is located at http://www.bcbsga.com/timewellspent/smoking/details.html#articles
Employees at Work

Michael, Ground keeper

Judy, Administrative Professional

David, Utility Analyst

Jeffery, Business Partner

Stanley & , Maintenance Workers

Wesley, Steam Equipment Mechanic

George, Utilities Engineer

Wesley, Steam Equipment Mechanic
Rob,

I wanted to share my compliments for your staff member, Stanley Goss, Grounds Keeper III.

I have known Stanley over the years working in the grounds of Graduate & Family Housing community. I always see him working hard in my area.

This afternoon was one of those special moments: During or right after any heavy rain, the drainage at the Holly Street circle usually gets blocked by debris from 10th Street and Holly Street, and floodwater runs over the curb all the way to building D or to TAH courtyard.

Around 3:00 pm, the rain had slowed down but had not completely stopped yet, I was walking back in to my office holding my umbrella (because of rain) and I saw Stanley with a rake in his hand clearing the drainage and making sure that water flows thru to other drainage as well. His truck was near by, he could have easily sit in his truck and wait until the rain completely stopped. Regardless of drizzling rain, Stanley chose to work and clear the drainage so we would not face a flood in one of the buildings or in the courtyard.

As I started talking to him, it stopped raining. I told him that I appreciated his hard work and clearing those drainage areas. He was still working there as I walked into my office.

I commend Stanley's hard work and his dedication for the Graduate & Family Housing community.

If you have any questions, please feel free to contact me.

Maz Kosma

***************

Mazlum (Maz) Kosma Assistant Director of Residence Life (Director of Graduate & Family Housing)

Hyacinth:
Wow! I can't begin to express my gratitude for all you did to make our time at Tech enjoyable and informative. I know how hard it is to take time out of your schedule at this time of year. We all came away with ideas of how we can improve our organization, and I know my team saw several pieces of equipment we will be looking into purchasing. I have a token of our appreciation in the mail - please accept this as a small "thank-you" from all of us on the Spelman College Grounds Team to you and your key personnel.

Continued success and best regards,

David N. Gennaro Grounds Supervisor ISA Certified Arborist, SO-6856A Spelman College

Bill, thanks for keeping me on the list to receive the newsletter. Gary and I both enjoy reading about what all is going on at campus and all the improvements and changes that are being made.

I really miss working with everybody up there. I always had such a great response to any request that I put in for any work that needed to take place in any of my buildings. Facilities has such a great group of employees that really go above and beyond when asked.

Keep up the good work.

You should have a retiree's section. People that are retired could write in and tell you what they are up to now that they no longer work at GT.

Thanks again.

Becky Fitzgibbon

David
I just wanted to send you a quick note and let you know that the gentlemen that came over today to help move furniture out of G13 and G29 did an absolutely fantastic job. They were extremely helpful and highly efficient and I just wanted to make sure to commend them on this.

Thank you,

Dawn Franklin Administrative Manager School of Psychology

I just wanted to send you a quick note and let you know that the gentlemen that came over today to helped move furniture out of G13 and G29 did an absolutely fantastic job. They were extremely helpful and highly efficient and I just wanted to make sure to commend them on this. They are Kpoussa Karka, Kenneth McCullough, Chico Ma-
Dear Colleagues in IAC Facilities, Area 4 Facilities, Custodial Services, and Landscaping,

Thank you very much for your help this week.

Col. Steve Hall started his visit yesterday and expressed delight at how well-maintained he found the Stephen C. Hall Building. This morning I received the email below that you might want to share with your crews.

Best regards,
Rebecca E. Burnett, PhD
Director of Writing and Communication.

"Please pass on to the G/F people who maintain my building (Steve Hall) how pleased I am with their work and with the appearance of The Building.

I jogged by this AM and stopped for 15 minutes to closely look at the grounds, and I was pleased at every turn. The puff-ball hedges on Fowler Street were healthy and well-trimmed. The trees we planted are healthy. The pie-shaped planting area at the corner of Fowler and Bobby Dodd is neat and healthy. Both planting areas above and below the entry walk are neat, healthy, free of trash, and look great. The trees and plantings at the west end, an area easily forgotten, looked as good as did the other areas around The Building.

When I first walked into The Building yesterday I said to myself, "These folks are really taking good care of this place." I saw no marks or scratches on walls or floors, no torn carpet, and the entire inside looked fresh and well-maintained. The new furniture is DDG. I really appreciated the attention to care that was obvious to the most casual observer. It was really nice to meet Raechelle. I think she will be a fine custodian.

Garry,

I thought I would take a minute and let you know what a good job John, Sam and Terrence did yesterday hanging the boards for me. These boards were not just your ordinary whiteboards. They were very heavy and not the type you can just hang up. In fact after I had opened my mouth and promised them to a couple of professors I was worried that it might not be possible to mount them in drywall, as I said they are heavy and each are 10ft long. They guys showed up and took care of it and did a great job. Please pass along our thanks for a job well done!

The only names I know on the Facilities side are Sam and Howard. I suspect others deserve thanks also. Please forward this to whomever.

Cheers.
Steve Hall"

---

**Buzzin’ Back To School**

A School Supply Drive by GT Families for GT Families

The office of human resources is conducting its 3rd Annual Buzzin’ Back to School supply drive. The program will secure a number of backpacks filled with supply to give to children of Georgia Tech employees. The drive is intended to assist families of needs. Georgia Tech employees can donate to the program. The deadline for donating is Tuesday July 22 and the distribution of the backpacks is scheduled for Tuesday July 29, 2014.

The backpacks are intended for children in (k-12) and should include the typical school supply that the students need such as paper, note books, #2 pencils, Black/Blue Ink pens, Erasers, Glue sticks (white), Pocket folders, Crayons, Three ring binders, and Rulers.